

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MONTGOMERY, VIRGINIA HELD ON THE 2nd DAY OF NOVEMBER, 2015 AT 6:00 P.M. IN THE BOARD CHAMBERS, MONTGOMERY COUNTY GOVERNMENT CENTER, 755 ROANOKE STREET, CHRISTIANSBURG, VIRGINIA:

PRESENT:	William H. Brown	-Chair
	Mary W. Biggs	-Vice Chair
	Gary D. Creed	-Supervisors
	Matthew R. Gabriele	
	M. Todd King	
	Annette S. Perkins	
	Christopher A. Tuck	
	F. Craig Meadows	-County Administrator
	L. Carol Edmonds	-Deputy County Administrator
	Martin M. McMahon	-County Attorney
	Ruth Richey	-Public Information Officer

CALL TO ORDER

The Chair called the meeting to order.

INTO WORK SESSION

On a motion by Matthew R. Gabriele, seconded by M. Todd King and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. Agenda Management Software

The vote on the forgoing motion was as follows:

<u>AYE</u>	<u>NAY</u>
Gary D. Creed	None
M. Todd King	
Mary W. Biggs	
Annette S. Perkins	
Christopher A. Tuck	
Matthew R. Gabriele	
William H. Brown	

Agenda Management Software

A presentation was given regarding a proposed agenda management software to streamline the agenda preparation process. Agenda Management is a state-of-the art electronic process that streamlines the agenda preparation process. It gives users the ability to create, approve and track the agenda process via the Web. It creates a searchable, legal repository and can link agenda items to YouTube video and is mobile device friendly.

Staff surveyed and researched agenda management companies and other government localities on their agenda management procedures. Staff narrowed the agenda management software possibilities down to BoardDocs. BoardDocs is more cost effective, cloud hosted, customizable, training on site for staff and Board members and has an 24/7 toll-free technical support. Over 1,500 organizations use BoardDocs nationwide, including the Montgomery County Public Schools, Pulaski County and Pulaski County Public Schools and the counties of Accomack, Culpeper, Essex and Rockbridge.

If the Board desires to move forward, a resolution to transfer funds from General Contingencies will be included on the Board's next agenda. Staff will work on a custom setup and procedures. A target launch date is early 2016.

OUT OF WORK SESSION

On a motion by Matthew R. Gabriele, seconded by Christopher A. Tuck and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session.

The vote on the forgoing motion was as follows:

AYE

M. Todd King
Mary W. Biggs
Annette S. Perkins
Christopher A. Tuck
Matthew R. Gabriele
Gary D. Creed
William H. Brown

NAY

None

OTHER BUSINESS

The County Administrator suggested a closed meeting be held on Tuesday, November 17, 2016 to review the RFP's received for the former Blacksburg Middle School property. By consensus the Board agreed to hold a special closed meeting on November 17, 2016 at 5:30 p.m.

ADJOURNMENT

The Chair declared the meeting adjourned to November 16, 2015 at 6:00 p.m. The meeting adjourned at 6:40 p.m.

APPROVED	_____	ATTEST:	_____
	William H. Brown		F. Craig Meadows
	Chair		County Administrator